

CONTACT

If you have any questions regarding the publication process, contact ACG Publications Officers, Garth Doig and Stefania Woodward, at publications-acg@uwa.edu.au or on +61 8 6488 7209

KEY DATES

The following key dates will help you take your accepted abstract through to final paper stage. We recommend you add these dates to your calendar.

TASK	DEADLINE
Abstract submission	9 March 2022
Abstract acceptance notification	16 March 2022
Draft paper submission	27 April 2022
Reviewer feedback notification	1 June 2022
Submission of: <ul style="list-style-type: none">• Speaker registration• Final paper• Signed publication permission agreement• Bio notes	22 June 2022
PowerPoint slides	15 August 2022
Papers available from ACG Online Repository of Conference Proceedings	22 August 2022
Conference	30 August - 1 September 2022

ABSTRACT SUBMISSION

To submit an abstract for this conference, please visit <https://www.acgcaving.com/abstract-submission/>

You will receive an email confirming receipt of your abstract within one business day.

ABSTRACT ACCEPTANCE NOTIFICATION

We will confirm via email whether your abstract has been accepted for inclusion in the conference or not. If your abstract has been accepted, we will also provide you with the details regarding submission of your draft paper and documents we require when you submit your paper.

DRAFT PAPER SUBMISSION

Before preparing your draft paper for submission, we ask you to visit the Author's Portal on the ACG Caving website and download the documents listed on page 1 of this pack.

To submit a draft paper for this conference, please visit the Paper Submission page on the ACG Caving website and complete the online form. Please note this information pack will be updated with the link to this form at a later date.

REVIEWER FEEDBACK

All papers submitted for ACG events undergo a single-blind peer review process. All reviewer comments, tracked changes, and feedback will be incorporated into your draft paper, together with ACG desktop publishing changes.

We will send this reviewed version for you to address the comments in your paper. You must address and make the changes. If you do not make the changes, please provide an explanation. In some cases, your paper will be returned to the reviewer/s for confirmation changes have been appropriately made.

We will also provide you with the details regarding final paper submission.

SPEAKER REGISTRATION

Please note we will not undertake any desktop publishing or proofreading work on your final paper until you have registered as a speaker.

If you register and subsequently withdraw your paper from the conference, the ACG will withhold an editorial fee of AUD400.

FINAL PAPER SUBMISSION

To submit your final paper, please do so via email or WeTransfer (www.wetransfer.com), depending on the size of the document. We will review the paper to ensure reviewer comments have been addressed and will return the paper to you if further work is required.

Once the paper is ready to finalise, we will undertake a full edit and proofread of your paper. Following this, we will send a PDF version of your final paper to you for review. This is to ensure no figures or details have moved during conversion from Word to PDF.

PRESENTATION SUBMISSION

Please submit your PowerPoint slides so that we can test them on our system prior to the event. Please forward your slides via email or via WeTransfer if too large to submit via email.

PUBLICATION PERMISSION AGREEMENT

In order to publish your paper and deliver your presentation, we require you to complete, sign, and submit the publication permission agreement. Your paper will be published in the Proceedings of the Fifth International Symposium on Block and Sublevel Caving, as well as on the ACG Online Repository of Conference Proceedings: papers.acg.uwa.edu.au

You will retain copyright of your work as we only ask for a non-exclusive licence.

ACG ONLINE REPOSITORY OF CONFERENCE PROCEEDINGS

The final papers will go live on the ACG Online Repository of Conference Proceedings (Online Repository) one week before the conference.

We encourage you to provide us with your LinkedIn, ResearchGate, and ORCID profiles so that these can be linked to your profile on the Online Repository. This will allow you to easily share your papers on these platforms.

The Online Repository has papers from almost 50 conferences and includes 16 previous underground events.

DID YOU KNOW?

Of the 19 underground conferences and 690 underground papers available on the Online Repository, there have been:

- 202,058 total paper downloads
- 32,009 downloads of Caving 2018 papers since October 2018
- 5,612 paper downloads on average per month since the Online Repository launched in March 2017

Data source: ACG internal analysis as at December 2020

SUPPORTING PAST AND FUTURE AUTHORS

The ACG supports past and future authors by providing a platform on which you can build a profile, showcase your available Online Repository Underground Conference papers, and share your work via social media.

The Online Repository provides you with the opportunity to generate interest in current or future work by providing people with access to past content. You will also have access to papers published by many highly regarded authors in the community.



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FIFTH INTERNATIONAL SYMPOSIUM ON BLOCK AND SUBLEVEL CAVING

30 AUGUST - 1 SEPTEMBER 2022 | ADELAIDE, AUSTRALIA

Author & Presenter Checklist

- Submit abstract via online form by 9 March 2022
- Receive abstract notification by 16 March 2022
- Download:
 - Author/Presenter Terms & Conditions
 - Author Guidelines
 - Style Guidelines
 - Paper Checklist
 - Publication Permission Agreement
 - Example bio notes
- Submit draft paper via online form by 27 April 2022
- Receive reviewed draft paper by 1 June 2022
- By 22 June 2022, submit:
 - Final paper via email or WeTransfer
 - Speaker registration
 - Publication Permission Agreement
 - Bio notes
- Submit presentation by 15 August 2022
- Receive final edited paper for review

AUTHOR & PRESENTER CHECKLIST